HF1_F1

Holy Family Catholic Primary School

Netherton Road, Worksop, Nottinghamshire, S80 2SF
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office@hfcps.co.uk
www.holyfamily.notts.sch.uk
@holyfamilycps
Head Teacher: Mrs A Fox

APPLICATION FOR ADMISSION TO FOUNDATION 1 (NURSERY)

(PLEASE PRINT IN BLOCK CAPITALS)

ADMISSION		
[office use only]		
BIRTH CERT (SEEN)	[date]	[initials]
BAPTISM (COPY)	YES / NO	N/A
SIMS Updated	[date]	[initials]

PUPIL INFORMATION		
First Name		*Please email a recent photograph of your child to the school office for our pupil database.* ***office@hfcps.co.uk***
Middle Name(s)		
Surname		
Legal Surname (if different)		
Date of Birth		
Gender (Male/ Female)		
Is your child 'Looked After', or 'Previously Looked After' by the Local Authority? *	Yes	No

** By this we mean children who have been in the care of their local authority in a children's home or fostering arrangement*

PARENT INFORMATION							
1	**Mothers Name**			2	**Fathers Name**		
Parental Responsibility?		Yes	No	**Parental Responsibility?**		Yes	No
Home Tel No.				**Home Tel No.**			
Mobile Tel No.				**Mobile Tel No.**			
Email				**Email**			
Home Address: (Inc. Postcode)				**Home Address:** (Inc. Postcode)			

OTHER EMERGENCY CONTACTS (Optional) e.g. Grandparents/ aunts/ uncles					
3	**Name**		**4**	**Name**	
Relationship			**Relationship**		
Telephone			**Telephone**		

PARENT INFORMATION – EARLY YEARS PUPIL PREMIUM [EY Headcount]															
This information will be used to check if your child qualifies for Early Years Pupil Premium															
Mother Date of Birth									**Father** Date of Birth						
Mothers NI No.									**Fathers NI No.**						
Do you live at same address as your child? (Circle one)			Yes	No					**Do you live at same address as your child?** (Circle one)				Yes	No	

30 HOURS FUNDING												
I am eligible for 30 hours funded childcare? (Circle one)									Yes	No	**To find out more about 30 hours funding visit:** www.gov.uk/30-hours-free-childcare	
30 hrs Eligibility code												
NI Number (of applying parent)												
[OFFICE USE ONLY] – 30HRS CHECK RUN SUCCESSFULLY									[WHO]		[WHEN]	

ETHNIC GROUP [Tick one]					
White British		**Bangladeshi**		**Mixed White & Black Caribbean**	
Other White		**Caribbean**		**White and Black African**	
Irish		**Chinese**		**Any other Asian background**	
Traveller		**Pakistani**		**Any other mixed background**	
Gypsy/ Roma		**Indian**		**Any other ethnic background**	
White and Asian		**Black or Black British**			
African		**Asian or Asian British**			

CULTURE / RELIGION			
Childs First Language		**Home Language**	
Nationality		**Country of Birth**	
Religion		**Church of Baptism** (if Catholic)	

MEDICAL	
Name of Doctors Surgery	
Medical Conditions	
Food Allergies	

PARENTAL CONSENT

SCHOOL TO PARENT COMMUNICATIONS & PAYMENTS

‘School Gateway’ and ‘Parents Evening System’ are systems used for school-to-parent communications. *School Gateway* is used to send Text Messages/Emails and is used to take payments school trips, clubs and after-school club. *Parents Evening System* is used to book parents evening appointments and other ticketed events. Both systems are GDPR compliant.

Parent Declaration: I understand that ‘School Gateway’ and ‘Parents Evening System’ are critical communication tools used by the school and that I am required to register and use these systems to ensure I stay up to date with what is happening in school for the ongoing best interests of my child.

Parent 1 (INITIAL HERE TO OPT IN)		**Parent 2** (INITIAL HERE TO OPT IN)	

PHOTO & VIDEO PERMISSIONS

To support the delivery of a rich and varied curriculum our school will take photographs and videos of the children during their time at the school. We are required to keep an up-to-date photograph of your child on our SIMS database to help to identify them; others we take are at your discretion. Please tick the YES or NO box to indicate your preferences.

Category	Yes	No	Category	Yes	No	Category	Yes	No
Internal Displays			**Twitter**			**Prospectus**		
School Website			**YouTube** (School Channel)			**School Advertising**		
Facebook			**School Newsletter**			**Press Articles**		

THESE PREFERENCES WILL APPLY THROUGHOUT YOUR CHILDS TIME AT HOLY FAMILY UNLESS WE ARE NOTIFIED OTHERWISE

GLOBAL PERMISSION SLIP

Department for Education

In an effort to cut down on the amount of permission slips we send home we have a ‘Global Permission Slip’ policy here at Holy Family for all trips and events that take place during the normal school day. This is a policy supported by the Department for Education. *Please initial the box below to indicate your ongoing permission.*

Sign	

- **IF YOUR CHILD IS BAPTISED CAN YOU PLEASE ATTACH A COPY OF THEIR BAPTISM CERTIFICATE**
- **THE OFFICE ALSO NEED TO SEE YOUR CHILD’S BIRTH CERTIFICATE**

Holy Family Catholic Primary School fully complies with GDPR information legislation. For the full details on how we use your personal information please visit our website **www.holyfamilyworksop.co.uk** or call us on 01909 473917

Mothers Signature		**Fathers Signature**	
Date		**Date**	

Application for Foundation 1 Sessions

Please note that sessions will be allocated on a termly basis.

Applicants must select a minimum of 5 standard nursery sessions from the yellow boxes
(This equates to the 15 hours standard funding that all pre-school children are entitled to.)

1. Indicate your 5 preferred standard sessions by ticking 5 of the yellow boxes.
2. Indicate any extended hours of care you wish to apply for (up to a total of 30 hours) a maximum of 10 hours per day.
3. Indicate any additional hours of care that you wish to purchase if you are not eligible for 30 hours free funding. (See costing sheet below)

SESSION	HOURS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
MORNING SESSION 8:15am – 11:15am	3 hrs					
LUNCH CLUB 11:15am – 11:45am	30 min *					
AFTERNOON SESSION 11:45am – 2:45pm	3 hrs					
	Daily Hrs					
	Week Hrs					

**The total number of hours for a Lunch Club will be deducted from your 30 hour entitlement.*

Will you be claiming funded hours through another provider:	**Yes**	**No**
If Yes – Please provide the name of the other provider:		

Signature of Parent/Carer……Date……

USEFUL INFORMATION

At Holy Family, depending on your eligibility, you can choose to request up to 30 hours of education and wrap-around care for your child. *Please note that we only provide childcare during school term times.*

Do you qualify for 30 Hours?

You will be required to complete an online eligibility checker at www.childcarechoices.gov.uk and provide an eligibility number to confirm your eligibility for 30 hours funded childcare. If you do not qualify for 30 hours you will still be eligible for 15 hours of childcare.

All applications must include a request for a minimum of 15 hours of standard nursery sessions. All applicants can apply to access further wraparound care in addition to the funded hours for an extra charge (see table below).

What Sessions are available? (Prices correct as of Sept 2021. These are subject to change)

We have spilt our school day into 4 blocks; including a Morning Session, a Lunch Club, an Afternoon Session and an After-School Club, totalling 9hrs 45 mins per day.

- **MORNING SESSION:** 8.15am – 11.15am

  This is a standard nursery session. A minimum of 5 standard nursery sessions must be selected within the week. If you qualify for 15 hours' childcare, or you wish to request additional sessions to the 30 hours', additional sessions can be booked at a cost of £10.00.

- **LUNCH CLUB:** 11.15am – 11.45am

  Children should bring a packed lunch to attend this session. If you qualify for 15 hours' childcare, or you wish to request additional sessions to the 30 hours', the cost of lunch club is £3.50.

- **AFTERNOON SESSION:** 11.45am – 2.45pm

  This is a standard nursery session. If you qualify for 15 hours' childcare, or you wish to request additional sessions to the 30 hours', additional sessions can be booked at a cost of £10.00.

- **AFTER SCHOOL 'THE ARK ' CLUB:** 2.45pm – 5:00pm

  Whilst not part of the 30 hours scheme you are welcome to book sessions to extend childcare during the day. These sessions cost just £4-£6 and this includes a light snack and drink.

	Cost if you qualify for 15 or 30 hours funding and you wish to purchase additional sessions:
Additional Morning Session	£10.00
Lunch Club	£3.50
Additional Afternoon Session	£10.00
After School 'The Ark' Club (Outside of 30 hrs Provision)	£4.00 (Half Session until 3:45pm) £6.00 (Full Session until 5:00pm)